

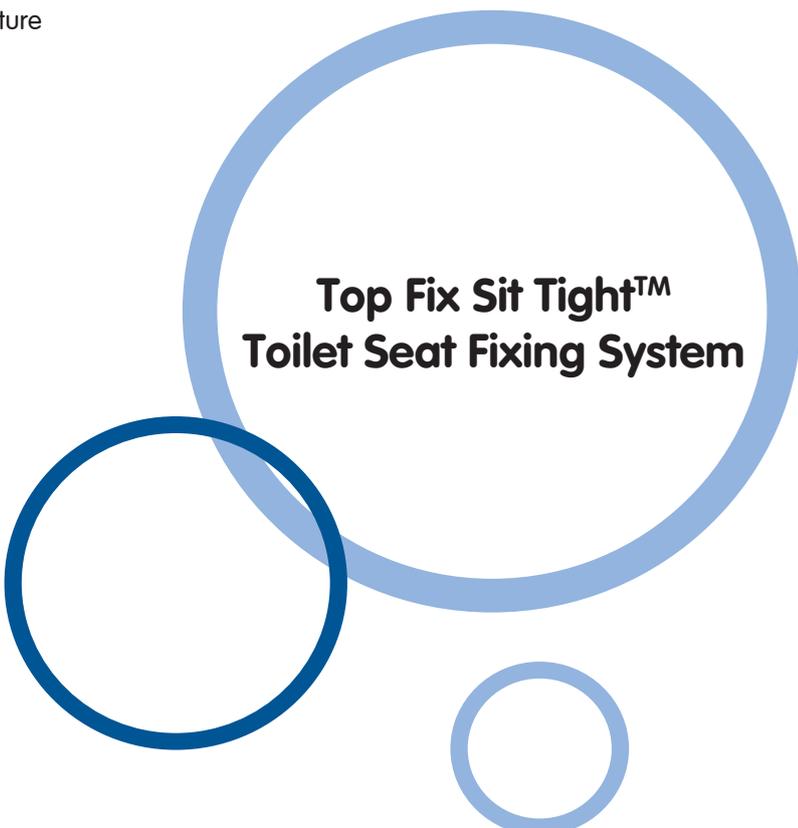
# THANKS!

Thank you for purchasing this Croydex toilet seat which uses the Sit Tight™ hinge fixing system. Please follow the fixing and care instructions to ensure that your toilet seat is fitted safely and that it retains its high quality finish. Please retain this leaflet for future reference.

## Tools Required - not supplied

Cross head screwdriver, Pencil.

**KEEP DIY TOOLS OUT OF REACH OF CHILDREN**



## Top Fix Sit Tight™ Toilet Seat Fixing System

## Before You Start

- To prevent dropping small parts into the toilet whilst fitting the Sit Tight™ hinge system, stretch a piece of cling film over the rim of the toilet to cover the bowl and remove after installation.
- Does your seat fit your pan? Try our Toilet Seat Compatibility Spreadsheet available at [www.croydex.com](http://www.croydex.com)

## Home Safety Advice

- Do not use power screwdrivers to assemble this product.
- Do not strike the product with hard or sharp objects.
- Do not stand on the lid or the seat.
- For best performance allow seat to close under its own weight.

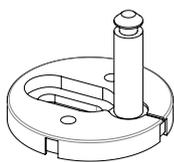
## Important Adhesive Information - Read before fitting

- When removing old seat remove any debris and clean pan thoroughly.
- Thoroughly clean and dry the surface of the toilet pan where the hinge is to be fitted to remove any dirt, limescale residue or contamination that may reduce the performance of the adhesive.
- The bonded hinge components can be easily removed from the toilet pan if required by twisting them in an anti-clockwise direction.
- Any adhesive residue can be removed by carefully scraping the surface of the toilet pan with a blunt tool.
- Be careful not to over-tighten your hinge on installation as this can cause high stress on your hinge.

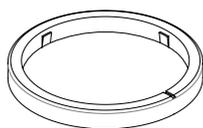
## Product Care

- To retain the best quality finish, clean product with a soft cloth and a mild soap solution.
- Take care when cleaning the toilet pan with chemical cleaners. Avoid contact of the chemical cleaners with the toilet seat or hinges. Immediately rinse off any splashes to avoid damage or discolouration of the surface of the toilet seat, or corrosion of the metal and plated parts.
- **Do not use abrasive or chemical cleaners as they may damage the Toilet Seat or Hinges.**

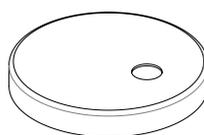
## Parts for the Top Fix Soft Close Hinge



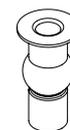
**A.** Hinge Base  
x2



**B.** Lock Ring  
x2



**C.** Stainless Steel  
Cover  
x2



**D.** Rubber Plug  
x2



**E.** Fixing Bolt  
x2



**F.** Metal Washer  
x2



**G.** Adhesive Glue  
x1

## Instructions to install Top Fix Soft Close Hinge

**Note:** Some images shown for reference only.

### 1. Push in the Rubber Plug

Push a rubber plug into each of the fixing holes on the top of the toilet pan.

**Fig. A**

**Note:** To assist with inserting plug, water can be used as lubricant.

Figure. A



### 2. Insert Metal Washer

Next place one metal washer into the slot on the top of each hinge base.

**Fig. B**

Figure. B



### 3. Start to fix Hinge Bases

Loosely fix the hinge bases to the toilet pan using the fixing bolts and a cross-head screwdriver. **Do not fully tighten at this stage**, the hinge base must be loose enough on the toilet pan so its position can be adjusted in the next step but tight enough so once it is adjusted it doesn't easily move.

**Fig. C**

Figure. C



### 4. Clip on Toilet Seat

Clip the toilet seat onto the hinge bases. There are two holes on the underside of the hinge barrels on the toilet seat, line these holes up with the two upright pins on the hinge bases and push down until a click is heard. It may be necessary to depress the two release buttons on the inside faces of both hinge barrels, or the single button on the centre of the bar hinge, to help clip the seat down onto the pins. **Fig. D**

Figure. D



## 5. Align Toilet Seat

**Note:** Check to ensure seat can stay upright.

Align the toilet seat with the toilet pan by rotating the hinge bases, ensuring that the seat is far enough forward on the pan to allow the lid and seat to stay up when lifted to an upright position. Once the toilet seat is in its desired position carefully unclip the seat by pushing in the two release buttons on the ends of each hinge barrel or the single button on the bar hinge and lift the seat off without disturbing the positions of the hinge bases. It is very important at this stage that the pins remain accurately aligned with the holes.

## 6. Peel off Adhesive Backing

Peel off the protective backing from the adhesive tape on the underside of one of the lock rings.

**Fig. E**



Figure. E

## 7. Align Hinge Base and Secure Tape

There are small alignment marks on the top faces of both the lock ring and hinge base near to the outer edges. **Fig. F**

Place the lock ring over the hinge base so that both marks line up together and press the lock ring down until it clips into place and the adhesive tape is fully adhered to the top of the toilet pan. **Fig. G**

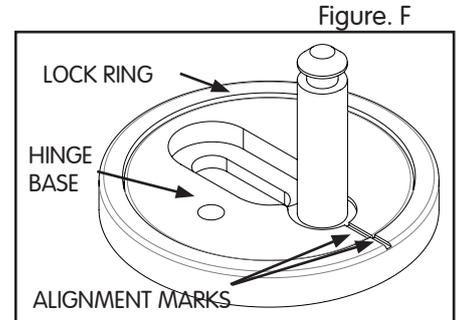


Figure. F

Figure. G



## 8. Repeat Steps 6 and 7 to fit the other Lock Ring

## 9. Carefully unscrew Bolt leaving Lock Ring

Unscrew the fixing bolts to carefully remove both hinge bases from the toilet pan leaving the two lock rings in place.

## 10. Apply Glue! Half to each Lock Ring

Take one hinge base and apply half the contents of the tube of adhesive to the underside areas as shown, ensuring a thick even coverage.

**Fig. H**



Figure. H

## 11. Align Hinge Base to Lock Ring and Press Down

Replace the hinge base into the perimeter of the lock ring so that the alignment marks on the lock ring and hinge base line up. Push the hinge base down until it is fully seated on the pan.

**Fig. I**



Figure. I

## 12. Re-Screw Fixing Bolt

Re-fix the hinge base to the toilet pan using the fixing bolt and a crosshead screwdriver and ensure that the bolt is fully tightened.

**Fig. J**



Figure. J

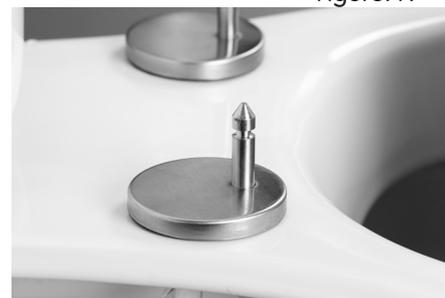
### 13. Repeat steps 10,11 and 12

For the fitting of the other hinge base using the remaining contents from the adhesive tube.

### 14. Fit the Covers

Fit the stainless steel covers over the pins and push over each lock ring.

**Fig. K**



### 15. Place the Toilet Seat back onto Hinges

Clip the toilet seat back onto the hinge bases until a click is heard. It may be necessary to depress the release buttons positioned either on the inside ends of the barrel hinges or the centre of the bar hinge, depending on model, to help clip the seat down onto the pins.

**Fig. L & M**



For details of the other items in the Croydex range please visit our website: [www.croydex.com](http://www.croydex.com)

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